



# AFFIDAVIT FOR A DUPLICATE CERTIFICATE

2720 W. Pullman Road, Moscow, ID 83843 ♦ (208) 882-5578 ♦ www.appaloosa.com ♦ registration@appaloosa.com  
PLEASE READ INSTRUCTIONS CAREFULLY

- Part 1 must be completed by recorded owner as recorded with ApHC.
- Part 2 must be completed if lost by someone other than owner recorded with ApHC / Subsequent affidavits may be required.
- Required photographs include four current colored photographs, including both sides, a direct face and a rear view, clearly showing all face and leg markings, as well as close-up photographs of any brands and/or scars. Photographs must be on photo quality paper and not larger than 4x6 inches (10.2 cm x 15.2 cm). The ApHC reserves the right, at its discretion, to require additional photographs of better quality. Pictures become the property of the Appaloosa Horse Club. (If your Appaloosa's description has changed, the ApHC will describe your horse as it appears in the new photographs submitted.)
- Duplicate certificate fee of \$30
- Form must be signed & notarized. Please complete using blue pen
- ApHC retains the right to require additional information and/or photographs before issuing a duplicate certificate.
- If you are the current owner (not recorded with the ApHC) there must be a **Transfer Report Form** completed by the last recorded owner (selling this horse) submitted with this form. **SEE BACK OF THIS APPLICATION FOR GUIDELINES TO ASSIST IN COMPLETION OF AFFIDAVITS**

☞ Please regard this affidavit as a request for issuance of a duplicate certificate for:

Date gelded:  
Mo \_\_\_\_ Day \_\_\_\_ Year \_\_\_\_

Horse's Name \_\_\_\_\_ # \_\_\_\_\_ SEX:  Mare  Stallion  Gelding  
Registration Number \_\_\_\_\_

### Part 1: To be completed in ALL INSTANCES by recorded owner.

I, \_\_\_\_\_, as current recorded owner of the horse identified in this affidavit, hereby affirm that the sentences marked below describe the circumstances surrounding the loss or destruction of the certificate for the horse.

One of the boxes below must be marked in order for us to proceed.

I lost the certificate.

I never received the certificate from ApHC

I mailed or delivered the certificate to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Other (please explain): \_\_\_\_\_

I/we undersigned agrees to indemnify and hold harmless ApHC from any and all liability, whenever or however arising, by virtue of its reliance on this affidavit and its issuance of the replacement certificate; agrees to defend ApHC at his/her expense; and if judgment is made against ApHC, to pay judgment and obtain written release in form acceptable to ApHC.

I/we further agree that if the original Certificate of Registration is located or returned to my/our possession, to surrender or secure its surrender to the Appaloosa Horse Club.

X \_\_\_\_\_

Signature of Recorded Owner (required)

Printed Name of Recorded Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

(Notary Seal)

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, Year \_\_\_\_\_.

Notary Public signature: X \_\_\_\_\_

Address of Notary \_\_\_\_\_

My commission expires: \_\_\_\_\_

### Part 2: To be completed IN ADDITION to Part 1, if recorded owner did not lose the certificate.

I, \_\_\_\_\_, hereby affirm that the sentences marked below describe the circumstances surrounding the loss or destruction of the certificate for the horse identified in this affidavit.

One of the boxes below must be marked in order for us to proceed.

I lost the certificate.

I mailed or delivered the certificate to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Other (please explain): \_\_\_\_\_

I/we undersigned agrees to indemnify and hold harmless ApHC from any and all liability, whenever or however arising, by virtue of its reliance on this affidavit and its issuance of the replacement certificate; agrees to defend ApHC at his/her expense; and if judgment is made against ApHC, to pay judgment and obtain written release in form acceptable to ApHC.

I/we further agree that if the original Certificate of Registration is located or returned to my/our possession, to surrender or secure its surrender to the Appaloosa Horse Club.

X \_\_\_\_\_

Signature of person making this statement. (Not to be signed by Recorded Owner).

Printed Name of person making this statement: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

(Notary Seal)

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, Year \_\_\_\_\_.

Notary Public signature: X \_\_\_\_\_

Address of Notary \_\_\_\_\_

My commission expires: \_\_\_\_\_

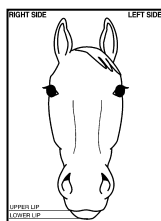
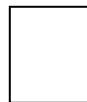
Base Color of Foal:

- Bay
- Dark Bay or Brown
- Black
- Chestnut or Sorrel
- Red Roan
- Blue Roan
- Bay Roan

Outline all markings of the horse in the diagrams below. Give complete written description of markings.

- Dun
- White
- Gray
- Palomino
- Grulla
- Buckskin
- Cremello or Perlino

Brand



WRITTEN DESCRIPTION OF MARKINGS

On head: \_\_\_\_\_

Left fore leg: \_\_\_\_\_

Right fore leg: \_\_\_\_\_

Left hind leg: \_\_\_\_\_

Right hind leg: \_\_\_\_\_

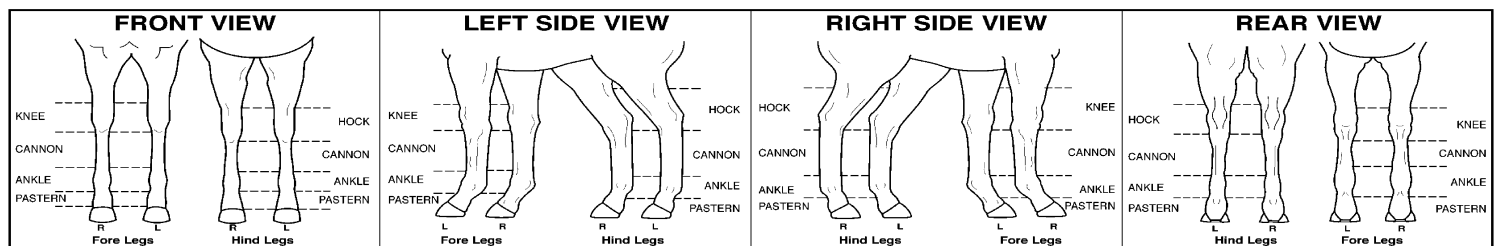
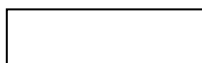
Unusual marking or color: \_\_\_\_\_

- Coat Pattern
- Visible White Sclera
- Mottled Skin
- Striped Hooves
- Blue Eyes:**
- Right  Left  Both
- Partial (1/2 blue eye)**
- Right  Left  Both

Scar location



Brand location



## How To Obtain a Duplicate Certificate of Registration

After completing the Affidavit for Duplicate Certificate, forward it to the ApHC along with the \$30 fee (U.S. funds). Include with the Affidavit, four current colored photographs including both sides, a direct face and a rear view, clearly showing all face and leg markings, as well as close-up photographs of any brands and/or scars. Photographs must be on photo quality paper and not larger than 4x6 inches (10.2 cm x 15.2 cm). The ApHC reserves the right, at its discretion, to require additional photographs of better quality. Pictures become the property of the Appaloosa Horse Club. (If your Appaloosa's description has changed, the ApHC will describe your horse as it appears in the new photographs submitted)

The following guidelines and interpretations may assist you in completing the affidavit.

**1. When the Certificate was lost or destroyed by the Record Owner:**

The ApHC requires a proper affidavit from the Record Owner, notarized and stating the circumstances under which the Certificate was lost or destroyed as well as the proper fees and photographs.

**2. When the Actual Owner lost or destroyed the Certificate:** The ApHC requires proper affidavits: one from the last recorded owner, that state the identity of the person to whom the horse was sold, and one from the actual owner, which states the circumstances under which the Certificate was lost or destroyed. Affidavits must be accompanied by a properly completed transfer or Bill of Sale (with proper fees).

**3. When a Trainer or Race Official lost the Certificate:** The ApHC requires proper affidavits: one from the Record Owner stating the identity of the person to whom he delivered the Certificate, and one from the person who had possession of the Certificate when it was lost or destroyed, stating the conditions under which it was lost or destroyed.

**4. When the Certificate was lost or destroyed by neither the Record Owner nor the Actual Owner:** In cases where a person(s) has possession of a horse but purchased it without the Certificate, the ApHC will not issue a Duplicate Certificate unless the following requirements are met:

- a. A properly completed, notarized affidavit from the **Record Owner** stating the identity of the person to whom he sold the horse and that he sold it **with** the Certificate of Registration,
- b. A properly completed, notarized affidavit **from the person who purchased the horse from the Record Owner**, stating the circumstances under which the Certificate was lost or destroyed. If the horse has traded hands several times without official transfers being recorded with the ApHC, subsequent affidavits and transfer reports may be required.
- c. Fees for each transfer for all above mentioned sales, and
- d. A properly completed, notarized affidavit and proper fees from the **Actual Owner** stating that he was never in possession of the certificate.

**5. When the Actual Owner is unable to locate the Record Owner to complete an affidavit:** In these cases, the ApHC requires the following:

- a. Proper affidavits signed by each party who had the Certificate in their possession after the Record Owner,
- b. Properly completed Transfers or original Bills of Sale showing each ownership beginning with the Record Owner,
- c. Signed statement from Actual Owner giving details of attempts to contact Record Owner (i.e. Returned certified letters, copies of newspaper advertisements, etc.),
- d. Photographs, and proper fees for Duplicate Certificate and for each Transfer of Ownership.

### FEES

Fees subject to change -- Make checks or money orders payable to Appaloosa Horse Club, U.S. funds, drawn on U.S. bank. If you wish to pay by credit card, please provide credit card information below. Applications received without required payment will be assessed an Invoicing Fee. Check the current Official Handbook of the ApHC for current fees.

**\*\* Unless otherwise indicated, the fees below reflect ApHC Member Advantage prices and are based on a current year ApHC membership ending on December 31st. If, for any reason, you are not an ApHC member and do not wish to become an ApHC member, please submit your request in writing, along with current member fees and an additional \$100.00 non-member surcharge**

**Duplicate Certificate fee**

**\$30**

**SPECIAL RUSH SERVICES** Rush fees are nonrefundable and nontransferable. Rush fees are in addition to other fees.

Rush Fee, maximum 10 working days to process, add:

\$50 \*\*

Rush Fee, maximum 48 hours to process, add:

\$100 \*\*

If you wish your horse's application to be rushed, please indicate RUSH on outside of envelope.

**OPTIONAL RETURN SHIPPING FEE** (US residents only)

US Postal Express Mail

Contact ApHC office for

UPS Next Day

Prevailing Rates

**OTHER SERVICES & FEES**

Transfer of Ownership (membership of buyer determines fee)

\$20 \*\*

5-Generation Pedigree

\$15

4-Generation Color Pedigree

\$20

FAX Charges

\$5 first three pages, \$1 each additional page

**PERFORMANCE PERMIT:** (for Non-characteristic "N"- registered Appaloosas only) DNA parentage verification is required. DNA testing must be on file for the sire, dam and the applicant horse. Please refer to the *Official ApHC Handbook* for additional information.

**I wish to apply for a Performance Permit for this applicant horse.** (Performance Permit fees below are in addition to other fees.)

**Foal date to 24<sup>th</sup> month foal date:**

Appaloosa X Appaloosa

\$50 \*\*

Appaloosa X Approved Outcross

\$150 \*\*

**25<sup>th</sup> month and thereafter**

Appaloosa X Appaloosa

\$75 \*\*

Appaloosa X Approved Outcross

\$500 \*\*

**GENETIC TEST KITS:** I wish to order the following test kits: (If desired genetic testing kits not offered below, please contact ApHC Registration Dept for additional available testing services)

I wish to order DNA testing only for this applicant horse

\$60

I wish to order HYPP and DNA testing for this applicant horse

\$100\*

I wish to order a DNA kit for the dam of this applicant horse

\$60

I wish to order a DNA kit for the sire of this applicant horse

\$60

\* Refer to *Official Handbook of ApHC* for DNA & HYPP rules.

If you would like to pay by credit card, please complete the following:

**CREDIT CARD CHARGES:**



Credit Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ CVV #: \_\_\_\_\_  
(PLEASE INCLUDE 16 DIGIT RAISED NUMBERS) (Month) (Year)

Signature of Cardholder: X \_\_\_\_\_

Printed Name of Cardholder: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Day Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Evening Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**CHECKLIST - DID YOU REMEMBER:**

- Four current color photographs (Photographs must be on photo quality paper and not larger than 4x6 inches-10.2 cm x 15.2 cm)
- Fees (including transfer and/or membership application)
- Transfer of Ownership form (if you are not the current recorded owner of the applicant horse)
- Complete front and back of application (**Please include both sides of application when mailed to the ApHC.**)